

TOWN OF COATS
Board of Commissioners
March 12, 2015

OFFICIAL MINUTES

I. ABSTRACT:

A regular scheduled meeting of the Board of Commissioners was held on March 12, 2015 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Dr. Linda Robinson, Commissioner Allen Mosby, Commissioner J C Allen, Commissioner John Raynor, Commissioner Jerry Beasley were in attendance.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

Attorney Alton Bain was present.

Mayor Weeks requested to make changes on the agenda, add under IV-New Business, C. Resolution of the Town of Coats Board in Opposition of House Bill 51 and D-Website Design.

RESOLVED, to accept amended agenda adding Resolution of the Town of Coats Board in Opposition of House Bill 51 and D-Website Design under IV- New Business.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS MOSBY, ALLEN,
BEASLEY AND RAYNOR
NOES(0)**

IV. APPROVAL OF AGENDA:

RESOLVED, to accept consent agenda with correction to the spelling of Sale

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS MOSBY, ALLEN,
BEASLEY AND RAYNOR
NOES(0)**

Cemetery Plots approved (**Reference # 5**)

V. MANAGER & COMMITTEE REPORT:

Town Manager Kenny Cole informed the Board of Kids Fun Day at Campbell on March 21, 2015, 1-4 pm and the Reading Celebration at Coats Elementary on March 27, 2015.

Police Chief Jeremy Hall gave the stats report from February 12, 2015 – March 12, 2015. (**Reference #1**). Chief Hall updated the Board on the Vapor Radio system and discussed the points receiving from Governors Highway Safety program.

Recreation Director Mike Collins updated the Board on the basketball season and the present baseball/softball season. Activity will be 7 days a week at the park. Mr. Collins expressed concerns about drainage problems at the park. Mr. Collins responded to Commissioner Mosby's question concerning the Tennis Court Grant and informed that Mr. Daniels wasn't interested in pursuing the grant and that he was working on repairing the courts.

Town Manager Kenny Cole commented concerning the tennis courts that it was best to wait until the Land Use Plan was completed.

Town Manager Kenny Cole recognized Librarian Rebecca DallaMura and Public Works Director Gary Denton for their work in relocating the Library to the new building.

Mayor Weeks and the Board were in agreement that it was a positive move for The Town of Coats.

Librarian Rebecca DallaMura shared that she will be working with a program with the Senior Citizens group and also working with the Town of Benson concerning the possibility of moving their Library. Mrs. DallaMura expressed her appreciation to the Public Works employees for all they did to assist in the move.

VI. NEW BUSINESS:

A. Swearing in of New Deputy Clerk.

Mayor Weeks presented the Oath of Office to the new appointed Deputy Clerk, Julie Edwards(**Reference #2**).

B. Proclamation of 2015 Litter Sweep.

Town Manager Kenny Cole requested the Board to consider a Proclamation in support of the 2015 Spring "Litter Sweep" roadside cleanup scheduled for April 18 through May 2, 2015 (**Reference #3**).

RESOLVED, to accept Proclamation for 2015 Spring "Litter Sweep" for April 18 through May 2, 2015.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS MOSBY, ALLEN,
BEASLEY AND RAYNOR
NOES(0)**

C. Consider Resolution opposing House Bill 51.

Mayor Weeks shared with the Board concerning the House Bill 51 and the impact it will have on the Town of Coats. House Bill 51 will eliminate the ability for the Town to control what development is outside our corridors. House Bill 51 is based on the assumption that the residents in the ETJ don't have the voice to vote concerning the Town so the Town shouldn't have any impact on the development of their land. ETJ is the only buffer that protects our town residents from all types of developments which could adversely affect their property value, quality of life and future expansion. Mayor Weeks expressed that the Board has a responsibility to the residents to assure that proper thought and planning has been given to the matter. Mayor Weeks also expressed the concerns of the expense that the Town would incur due to changes in Ordinances, Zoning and Boards.

The Board instructed Town Manager Kenny Cole to write a letter to Representative David Lewis including signature from Mayor Weeks with the Resolution R2015-18 opposing House Bill 51.

RESOLVED, to accept Resolution opposing House Bill 51

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS MOSBY, ALLEN,
BEASLEY AND RAYNOR
NOES(0)**

Noted that the vote was unanimous among the Board.

D. Consider a contract to redesign the Town's Website.

Town Manager Kenny Cole expressed his concerns and frustration with the present Web Site for the Town. Mr. Cole request that the Board approve contract with KVENTURES to redesign the Town's Website in the amount of \$5,000. The contract would be for two payments, \$2,500 upon signing the contract and \$2,500 after July 2015.

Mayor Weeks cautioned Town Manager concerning the contract of the \$100 per hour rate for work deemed beyond the scope of services.

RESOLVED, to accept contract with KVENTURES to design the Town's Website.

MOTION BY: MAYOR PRO-TEM DR. ROBINSON

Mayor Weeks suggested tabling the decision until after the Saturday budget meeting.

Mayor Pro-Tem Dr. Robinson retracted her motion.

VII: OLD BUSINESS

A. Board and Committee Vacancies.

Town Manager Kenny Cole requested that the following be appointed to serve on Planning Board.

Debbie Greider

RESOLVED, to appoint to the Planning Board as presented.

**MOTION BY: COMMISSIONER RAYNOR: SECOND BY: MAYOR PRO-TEM DR. ROBINSON
APPROVED, AYES (5), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS MOSBY, ALLEN,
BEASLEY AND RAYNOR
NOES(0)**

B. Library Budget Amendment.

Town Manager Kenny Cole requested the Board to consider a budget amendment to cover budget construction cost and to replace a 4 ton HVAC unit. Items that weren't budgeted for were the ceiling and lighting replacement, Fiber Optic Cable. The Board budgeted \$15,000 and to date the expense is over \$1,923.60. Mr. Cole also requested the replacement of the 4 ton HVAC unit at a price of \$5,000. The total budget amendment request is in the amount of \$6,923.60. Mr. Cole stated the options are to repair unit which would cost \$1,300, no repair and see if there are any complaints or replace the unit. Mr. Cole requested to do a budget amendment and replace the unit (**Reference # 4**).

Commissioner Beasley asked if it was possible to wait 90 days before replacing this unit and include in next year's budget.

RESOLVED, to revise budget amendment for \$1,923.60 and resubmit to the Board at Saturday's budget meeting.

**MOTION BY: COMMISSIONER MOSBY: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS MOSBY, ALLEN,
BEASLEY AND RAYNOR
NOES(0)**

Mayor Pro-tem Dr. Robinson questioned Town Manager Kenny Cole concerning the status of the debris at the old school site and requested an update during Saturday's budget meeting.

VIII: PUBLIC FORUM.

Mayor Weeks opened the Public Forum, hearing none the Public Forum was closed.

IX: Adjourn

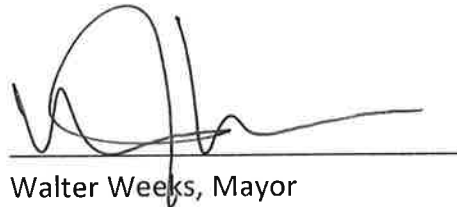
RESOLVED, to Recess meeting to March 14, 2015 at 8:00 am

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY COMMISSIONER RAYNOR.
APPROVED, AYES (5) MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS MOSBY, ALLEN,
BEASLEY AND RAYNOR
NOES (0)**

Mayor Weeks called meeting recess at 7:50 pm.



Karen F. Wooten, Town Clerk



Walter Weeks, Mayor

TOWN OF COATS
Board of Commissioners
Recessed Meeting March 12, 2015
OFFICIAL MINUTES

I. ABSTRACT:

A scheduled Budget Retreat meeting of the Board of Commissioners was held on March 14, 2015 in the Training Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Dr. Linda Robinson (arrived at 8:40), Commissioner Allen Mosby, Commissioner J C Allen, Commissioner John Raynor, Commissioner Jerry Beasley were in attendance.

Town Manager Kenny Cole, Public Works Director Gary Denton, Librarian Rebecca DallaMura, Chief Jeremy Hall and Recreation Director Mike Collins were all in attendance.

III. CALL TO ORDER:

Mayor Weeks called the recessed meeting back to order at 8:00 am.

With no changes to Agenda, Mayor Weeks turned the meeting over to Town Manager Kenny Cole.

Town Manager stated that each department would speak to the Board separately and that the expenditures are what they are requesting.

A. 2014 Budget Overview/Department Discussions.

Recreation – Mike Collins:

Mr. Collins informed the Board that he was pleased with the support that he has gotten in the past 3 years and is asking for increases for Part-Time Salaries, Program Supplies, Chemicals/Fertilizer and Building Repairs. **Capital request – Lawn Mower.**

Discussion concerning the fee structure as to the rate for out of town participants

Commissioner Beasley stated that he didn't feel Mike was asking for too much.

Mayor Weeks stated that the purchase of a new Lawn Mover could be used if needed with public works.

Library – Rebecca DallaMura:

Mrs. DallaMura informed the Board of expanding programs, summer programs and hours. Increases asking for were operating hours 10am-6pm Monday through Friday, position change to Library Director at full time, dues and subscriptions for User License to show movies and office supplies. **Capital request – New shelving.**

Discussion concerning event space and additional rooms which could be used for extra storage for books and materials.

Resolved, to take a 5 minute break.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY COMMISSIONER RAYNOR
APPROVED, AYES (5) MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS RAYNOR,
MOSBY, BEASLEY AND ALLEN
NOES(0)**

Mayor called meeting back to order at 9:15 am

Public Works – Gary Denton:

Mr. Denton informed the Board that his department continues to keep the Town looking neat and clean. Increases asking for are materials and supplies. Discussed the possibility of a part-time entry level employee to be charged under water department. Correction under item 60-7110-2520 should be \$1,200. Powell Bill project located at 55/27. **Capital Improvement Plan- Water lines between McKinley and Railroad.**

Mayor Weeks asked that all Powell Bill Projects be presented to the Board for approval.

Police Department-Chief Jeremy Hall:

Chief Hall reiterated the operation of 17 new radios and at this time not sure if there will be an increase of air time charge from the County. He is projecting an extra five dollar increase (\$5.00). Changes made to air cards which were replaced by MIFI should save on communication expense around \$1,200 and offset the extra cost of the CAD. Discussion concerning the purchase of two cars or increase budget on vehicle maintenance and tires. Discussion concerning hiring only part-time officers and the issues of officers not being invested in the position and the Town. Issues of concerns were the time and expense for training part-time officers and then leaving for full time positions. Increases asking for were Bullet Proof Vest, which will be at no cost to the Town with a Bullet Proof Grant and a reimbursement from NCLM. Other increase was one Taser at estimated cost of \$1,200. Chief Hall updated the Board

on the Governors Highway Safety points possibly accumulating five (5) to six (6) years to total enough to purchase a vehicle. **Capital request -2 New Vehicles**

General Management/Governing Board – Kenny Cole:

Basically the same budget as last year. Requesting increase in 10-4120-1970 Janitorial due to concerns with the present cleaning person having no workers compensation coverage or liability insurance, we need to bid out services to a properly insured business. Capital Outlay is for the contracted amount to Harris Computers for the payroll upgrade. Increase requested for Governing Board was redesigned web site.

Mayor Weeks and the Board asked to wait on the web site redesign until after they see the final Budget proposal.

Mr. Cole presented concerns for the 2015/2016 budget which were loss of privilege license revenue and the unknown health insurance cost. Increase in revenues will include cell tower lease.

B. Discussion of 2015-20 CIP.

Public Works Building – Move to 2016/2017

Board instructed Town Manager to form a committee to discuss property and location.

Recreation – Approve purchase of Lawn Mower, Repaving parking lot move to 2016/2017, small kids park move to 2016/2017.

Public Safety – Approve purchase of one vehicle.

Library – Shelving moved to 2016/2017

General Administration – Approve to reroof 2 units of the Town Hall, Heating and Air conditioning approve, but wait until needed.

Water Fund – Approve West Stewart Street improvement

Resolved, to take a 10 minute break.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY COMMISSIONER RAYNOR
APPROVED, AYES (5) MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS RAYNOR,
MOSBY, BEASLEY AND ALLEN
NOES(0)**

Mayor Weeks called meeting back to order at 10:38 am.

C. Discussion of the Town's Cash Management Policy.

Town Clerk Karen Wooten stated that she had reviewed the present Cash Management Policy but requested more time to review in more detail.

Resolved, to table the discussion of the Town's Cash Management Policy.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY COMMISSIONER RAYNOR
APPROVED, AYES (5) MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS RAYNOR,
MOSBY, BEASLEY AND ALLEN
NOES (0)**

D. Discussion on the disposal of Town Property.

Town Manager Kenny Cole presented to the Board a tax map of 243 N. McKinley Street and Property disposal methods.

The Board instructed Mr. Cole to get an appraisal on the building and bring back to the Board for further discussion.

Resolved, to get appraisal on the old Library building located at 243 N. McKinley Street

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY COMMISSIONER RAYNOR
APPROVED, AYES (5) MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS RAYNOR,
MOSBY, BEASLEY AND ALLEN
NOES (0)**

Discussion on how funds could be use if building was sold were:

Mayor Pro-Tem Dr. Robinson - portion used to invest back in Library, CIP items and personnel

Commissioner Mosby - reinvest in present Hall Town

Mayor Weeks - agreeable that major portion for Library except for personnel expense

E. Expectations for the manager/staff for the upcoming fiscal year.

Expectations given during Budget request

IV. OLD BUSINESS

Town Manager Kenny Cole updated the Board concerning the property and conditions of debris located at the old school property. Mr. Cole stated that Mac McLamb's response to his e-mail was that he would put out some bait for rodents.

The Board instructed Mr. Cole to send a certified letter with a copy of the town's ordinance to Mac McLamb.

The Board discussed with Town Manager Kenny Cole to start enforcing ordinances pertaining to old and hazardous buildings, to address the problem with the lintel on the property of Coats Motor Lodge on McKinley Street and the temporary container behind Coats Museum.

V. MAYOR WEEKS STATE OF THE TOWN TO THE BOARD

Mayor Weeks addressed the Board with accomplishments that have occurred since he was Mayor in 2009. Mayor Weeks stated the following:

Old School demolished

Purchase and move to new Town Hall

Opening of barber shop, restaurant, Wal-Mart

Improvement in Coats Motor Lodge

Carquest

Relocation of Coats Library

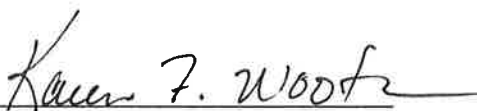
Mayor Weeks feels good about the excitement for downtown Coats and Coats in general.

Commissioner Mosby stated that he will be absent next Board meeting due to being out of town.

RESOLVED, to adjourned meeting.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY COMMISSIONER RAYNOR.
APPROVED, AYES (5) MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS MOSBY, ALLEN,
BEASLEY AND RAYNOR
NOES (0)**

Mayor Weeks called meeting adjourned at 11:15 am.



Karen F. Wooten, Town Clerk



Walter Weeks, Mayor