

TOWN OF COATS
Board of Commissioners
December 10, 2015
OFFICIAL MINUTES

I. ABSTRACT:

A regular scheduled meeting of the Board of Commissioners was held on December 10, 2015 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-tem Dr. Linda Robinson, Commissioner J C Allen, Commissioner John Raynor, Commissioner Allen Mosby and Commissioner Jerry Beasley were in attendance.

Attorney Alton Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

RESOLVED, to accept Agenda.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY: COMMISSIONER RAYNOR

**APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS ALLEN, BEASLEY, MOSBY AND RAYNOR
NOES (0)**

IV. APPROVAL OF CONSENT AGENDA:

RESOLVED, to accept Consent Agenda.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY: COMMISSIONER RAYNOR

**APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS ALLEN, BEASLEY, MOSBY AND RAYNOR
NOES (0)**

V. SPECIAL RECOGNITION:

Mayor Weeks recognized Mayor Pro-Tem Dr. Linda Robinson for her two terms as Commissioner and Mayor Pro-Tem. Mayor Weeks thanked Dr. Robinson for her service to the Town and the Board. Mayor Weeks presented Dr. Robinson with a clock in recognition for her years of dedication.

Mayor Pro-Tem Dr. Linda Robinson addressed and thanked the Citizens of Coats and Board for the learning experience and for the positive changes in the past years. Dr. Robinson commented on her replacement and feelings of new blood being a good thing for the Board. Other concerns that were shared by Dr. Robinson were the need for a Zoning enforcement position and a reminder of the cost for legal assistance expense. Dr. Robinson ended with saying she was proud of the Town.

RESOLVED, to take a 5 minute Recess:

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY: COMMISSIONER RAYNOR

**APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS ALLEN, BEASLEY, MOSBY AND RAYNOR
NOES (0)**

Mayor Weeks called meeting back to order

VI. ORGANIZATIONAL MEETING OF THE BOARD-JUDGE CARON STEWART:

A. Oath of Office: Mayor Walter Weeks, Commissioner JC Allen and Commissioner Chris Coats

The Honorable Judge Caron Stewart administered the Oaths of Office to Mayor Walter Weeks, Commissioner J.C. Allen and Commissioner Chris Coats. **(Reference #1)**

B. Oath of Office – Town Clerk

Mayor Walter Weeks administered the Oath of Office to Karen Wooten, Town Clerk.
(Reference #2)

C. Election of Mayor Pro-Tempore

Mayor Weeks instructed the Board that the election of Mayor Pro-Tempore will be done by ballot and that the Town Clerk will read the results and count.

Upon votes the record shows four (4) votes for Commissioner Jerry Beasley and one (1) vote for Allen Mosby.

Commissioner Jerry Beasley accepted the position of Mayor-Pro-Tempore.

D. Oath of Office – Mayor Pro-Temore

Mayor Weeks administered the Oath of Office to Commissioner Jerry Beasley for Mayor Pro-Tempore. (Reference #3)

VII. OLD BUSINESS:

A. Discussion of Committee/Board Appointments for 2016

Town Manager Kenny Cole and Town Clerk Karen Wooten updated the Board concerning the appointments for Boards and Committees during the January Board meeting.

VIII. NEW BUSINESS:

A. Financial Audit Presentation by Petway, Mills & Pearson

Sheree Klepchick presented to the Board the 2014/2015 audit report. Ms. Klepchick stated that the Town's records and accounting met the standards for governmental reporting. Ms. Klepchick stated that Petway, Mills & Pearson gave the Town an unmodified opinion which is clean and the best opinion that Auditors give. Ms. Klepchick continue to cover the audit report which informed the Board of a net increase to the General Fund of \$100,399 and a net increase to the Water Fund of \$30,352. Ms. Klepchick also informed the Board of the implementation of GASB Statement 68 which is a required recording to allocate its proportionate share of the Local Government Employee's Retirement System's net pension asset, deferred outflows of resources, deferred inflows of resources and pension expense.

Commissioner Chris Coats asked for Ms. Klepchick to explain the matters of concern of strengthening internal controls and operation efficiency.

Ms. Klepchick explained that they are requesting that the Town determine and have supporting documents for the customer deposits in the Water Fund. Also they are requesting that entries that are needed to adjust accounts to actual to be completed by the Treasurer.

Town Clerk Karen Wooten explained the concerns with the reports that are available from Harnett County Utilities and that the volume of data that would be involved in maintaining a excel spreadsheet. Mayor Weeks suggested that he, the Town Manager and the Town Clerk get together to discuss how we could work with Harnett County Utilities to record this information.

RESOLVED, for the Mayor Weeks, Town Manager and Town Clerk to meet concerning the needs on the Town's receivables:

**MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS,
MOSBY AND RAYNOR
NOES (0)**

RESOLVED, to accept 2014/2015 audit report from Petway Mills & Pearson, PA

**MOTION BY: COMMISSIONER RAYNOR: SECOND BY: COMMISSIONER MOSBY
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS,
MOSBY AND RAYNOR
NOES (0)**

B. Street Closures for the 5K Souper Bowl

Bob Henrick addressed the Board concerning the street closures needed for the Souper Bowl 5K Fun Run. The 5K begins at 2:00 pm on February 6, 2016 and a kids' fun run at 3 pm. Mr. Henrick expressed his appreciation to the police department for their support and assistance. Mr. Henrick informed the Board that last years' run raised around \$8,900.

RESOLVED, to accept Street Closures are presented.

**MOTION BY: COMMISSIONER RAYNOR: SECOND BY: COMMISSIONER COATS
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS,
MOSBY AND RAYNOR
NOES (0)**

C. Spiritual Unity Day

Buster Stone informed the Board that the date for the Spiritual Unity Day is scheduled for May 7th, 2016 and that the event will be held on Mr. Tart's lot behind Town Hall. He stated that the two streets that will be needed to close are E. Dooley Street and E. Lemon Street.

RESOLVED, to accept Street Closures are presented.

**MOTION BY: COMMISSIONER RAYNOR: SECOND BY: COMMISSIONER COATS
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS,
MOSBY AND RAYNOR
NOES (0)**

D. Town Manager's role in the ICMA Code of Ethics

Town Manager Kenny Cole shared with the Board of his ICMA Credentialed Manager program. Mr. Cole shared the responsibility of recognizing professional local government managers qualified by a combination of education, experience, integrity and commitment to lifelong learning and professional development. (**Reference # 4**)

IX. MANAGER & COMMITTEE REPORT:

Chief Jeremy Hall shared stats from November 12th – December 9th, 2015. (**Reference # 5**)

Public Works Direction Gary Denton stated that the department is very busy and working to keep the Town looking well.

Recreation Director Mike Collins shared that the rain has created some water issues at the Park. Mr. Collins informed the Board that soccer was over and that there are 13 basketball teams which will be traveling to Erwin, Dunn, Lillington and Angier. Mr. Collins commented that the park is also being kept up during this off season time.

Librarian Rebecca DallaMura updated the Board of an increase in kids' books.

X. PUBLIC FORUM:

Mayor Weeks opened the door for Public Forum and hearing none the Public Forum was closed.

XI. CLOSED SESSION:

RESOLVED, to conduct closed session pursuant to N.C.G.S. 143.318.11, (a) (6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

**MOTION BY: COMMISSIONER RAYNOR: SECOND BY: COMMISSIONER MOSBY
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS,
MOSBY AND RAYNOR
NOES (0)**

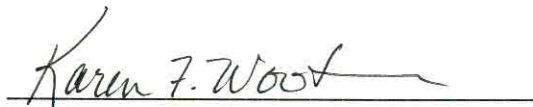
Mayor Weeks called meeting back into session at 8:28 p.m.

XII. ADJOURN:

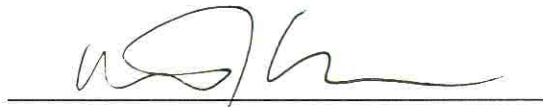
RESOLVED, to adjourn meeting.

**MOTION BY: COMMISSIONER MOSBY: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS,
MOSBY AND RAYNOR
NOES (0)**

Meeting Adjourned at 8:30 p.m.



Karen F. Wooten, Town Clerk



Walter Weeks, Mayor