



**TOWN OF COATS, NORTH CAROLINA
FISCAL YEAR 2023-2024 BUDGET ORDINANCE**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF COATS, NORTH CAROLINA, that the following ordinance establishing revenues, setting expense appropriations and Project Funds is hereby adopted and effective July 1, 2023 through June 30, 2024.

SECTION I. (10) GENERAL FUND

The following General Fund revenues totaling **\$1,494,076** are hereby raised through fees, charges, and other means and are hereby approved from the following sources:

Ad Valorem Taxes (Current and Prior)	\$761,500
NC Article 39, 40, 42, 44	\$467,000
Other State Shared Revenues	\$111,100
Miscellaneous Revenues	\$154,476
Unappropriated Surplus	\$0
Total General Fund Revenue:	\$1,494,076

A total of **\$1,494,076** is hereby authorized to be expended from departmental accounts of the General Fund as follows:

Governing Body	\$96,598
General Management	\$342,595
Police / Public Safety	\$643,129
SRO	\$60,586
Street	\$148,814
Zoning	\$58,850
Recreation	\$143,504
Total General Fund Expenses:	\$1,494,076

SECTION II. (20) POWELL BILL FUND

The following Powell Bill revenues totaling **\$72,000** are hereby raised through fees, charges, and other means and are hereby approved from the following sources:

State Street Aid	\$72,000
Total Powell Bill Fund Revenues:	\$72,000

A total of **\$72,000** is hereby authorized to be expended from account of the Powell Bill Fund as follows:

Contracted Services	\$72,000
Total Powell Bill Fund Expenses:	\$72,000

SECTION III. (31) SOLID WASTE FUND

The following new Solid Waste Fund revenues totaling **\$237,056** are hereby raised through fees, charges, and other means and are hereby approved from the following sources:

Furniture/Yard Waste Revenue	\$43,056
Garbage Revenue	\$194,000
Total Solid Waste Fund Revenue:	\$237,056

A total of **\$237,056** is hereby authorized to be expended from account of the Solid Waste Fund as follows:

Salaries/Benefit/FICA	\$49,228
Tipping Fees	\$14,600
Contracted Services	\$173,228
Total Solid Waste Fund Expenses:	\$237,056

SECTION IV. (60) WATER FUND

The following Water Fund revenues totaling **\$466,500** are hereby raised through fees, charges, and other means and are hereby approved from the following sources:

Interest Earned	\$2,000
Basic Service Charges	\$403,000
Tap fees	\$16,000
Late & Reconnect fees	\$45,000
Miscellaneous	\$500
Total Water Fund Revenue:	\$466,500

A total of **\$466,500** is hereby authorized to be expended from account of the Water Fund as follows:

Salaries/Wages/FICA	\$154,623
Operation & Maintenance	\$311,877
Capital Improvement	\$0
Total Water Fund Expenses:	\$466,500

SECTION V. (72) CEMETERY FUND

The following Cemetery Fund revenues totaling **\$2,100** are hereby raised through fees, charges, and other means and are hereby approved from the following sources:

Cemetery Sales	\$1,000
Cemetery Permits	\$500
Interest	\$600
Total Cemetery Fund Revenue:	\$2,100

A total of **\$2,100** is hereby authorized to be expended from account of the Cemetery Fund as follows:

Cemetery Caregiver	\$800
Electricity	\$400
Repairs/Maintenance	\$900
Total Cemetery Fund Expenses:	\$2,100

SECTION VI. SPECIAL AUTHORIZATIONS

The Town Manager, as Budget Officer, under the NC Budget and Fiscal Control Act, is authorized to:

- A. The Budget Officer shall be authorized to reallocate appropriations within departments and among various line accounts, as deemed necessary.
- B. The Budget Officer shall be authorized to execute interdepartmental transfers, within the same fund, not to exceed thirty percent (30%) of the appropriated moneys for the department whose allocation is reduced. Notification of all such transfers shall be made to the Town Board of Commissioners at its next meeting following the date of transfer.
- C. The Budget Officer shall be authorized to make interfund loans for a period of not more than ninety (90) days; notification of such loan shall be given to the Town Board of Commissioners at its next meeting following the date of the loan.

SECTION VII. SPECIAL RESTRICTIONS

Interfund and interdepartmental transfers of money except noted in paragraphs A, B and C above shall be accomplished by the Town Board of Commissioners only.

SECTION VIII. POSITION CLASSIFICATION PLAN

The Position Classification Plan and the Authorized Employee list, as amended, are presented and included for reference (Appendix A and B).

SECTION IX. RATE AND FEE SCHEDULE

The Town of Coats Rate and Fee Schedule, as amended, is hereby adopted by the Board and becomes effective July 1, 2023 until rescinded or modified (See Appendix C).

SECTION X. AD VALOREM TAXES

An Ad Valorem tax rate for the Town of Coats is hereby set at \$0.49 per \$100 valuation of taxable property, as listed for taxes as of July 1, 2023 is hereby levied and established as the official tax rate for the Town of Coats for the Fiscal Year 2023-2024. The rate is based on a total projected valuation of \$156,320,000 and an estimated collection rate of 99%. The purpose of the Ad Valorem tax levy is to raise sufficient revenue to finance the necessary municipal government operations in the Town of Coats.

SECTION XI. DISBURSEMENT OF FUNDS

Copies of this Budget Ordinance shall be furnished to the Town Manager, Finance Officer and Clerk of the Governing Body to be kept by them for their direction in the disbursement of funds.

Adopted by the Coats Board of Commissioners this 8th day of June 2023:

ATTEST:

TOWN OF COATS

Connie Lassiter, Town Clerk

Chris Coats, Mayor

APPENDIX "A"
TOWN OF COATS – July 1, 2023
Recommended Pay Grades and Classification

Grade	Classification	Min	Mid	Max
C-05		30,915	42,508	54,101
C-06	Public Works Tech (3)	32,460	44,633	56,806
C-07	Customer Service Representative (1)	34,084	46,865	59,646
C-08	Water Maintenance Supervisor	35,788	49,208	62,628
	Parks and Grounds Superintendent (1)			
C-9	Town Clerk	37,577	51,668	65,760
C-10	Police Officer (5)	39,456	54,252	69,048
C-11		41,429	56,964	72,500
C-12	Asst. Public Utilities Director	43,500	59,813	76,125
	Police Mid-Shift Sergeant (2)			
C-13		45,675	62,803	79,932
C-14		47,959	65,944	83,928
C-15	Parks and Rec Director	50,357	69,241	88,125
C-16	Public Works Director* (1)	52,875	72,703	92,531
C-17	Finance Director* (1)	55,518	76,338	97,157
	Planning Director			
C-18	Police Chief* (1)	58,294	80,155	102,015
C-19		61,209	84,162	107,116

*exempt status

Appendix "B"
TOWN OF COATS
AUTHORIZED EMPLOYEE POSITIONS
JULY 1, 2023

<u>DEPARTMENT</u>	<u>GRADE</u>
Administration	
Town Manager (1)	NG
Town Clerk/Finance Director (1)	17
Customer Service Rep (1)	07
Water	
Director of Public Works (1)	16
Water Maintenance Supervisor (0)	08
Public Works	
Public Works Tech 1 (3)	06
Police	
Police Chief (1)	18
Police Mid-Shift Sergeant (2)	12
Police Officer (4)	10
School Resource Officer (1)	10
Part-time (4)	NG
Recreation	
Parks & Grounds Superintendent (1)	08
Parks & Recreation Director (Part-time) (1)	NG
Part-time Seasonal (1)	NG

Attachment "C"



TOWN OF COATS
SCHEDULE OF FEES
EFFECTIVE JULY 1, 2023

PERSONAL PROPERTY TAX

Tax Rate:.....\$0.49 per \$100 of assessed valuation

WATER RATES

RESIDENTIAL RATES:

In Town: First 2,000 gallons of water (FLAT RATE).....\$14.75
Each 1,000 gallons THEREAFTER.....\$ 6.00

Out of Town: First 2,000 gallons of water (FLAT RATE).....\$29.50
Each 1,000 gallons THEREAFTER.....\$12.00

COMMERCIAL RATES:

In Town: First 2,000 gallons of water (FLAT RATE)..... \$14.75
Each 1,000 gallons THEREAFTER..... \$6.00

Out of Town: First 2,000 gallons of water (FLAT RATE)..... \$29.50
Each 1,000 gallons THEREAFTER.....\$12.00

WATER TAP FEES:

3/4" \$2,000
1" \$2,200
2" +..... \$2,000 + Material cost

UTILITY FEES

Water Deposit (Owner):	\$25.00-50.00
Water Deposit (Renter):.....	\$50.00-100.00
Connection Fee:.....	\$30.00
Transfer Fee:.....	\$30.00
Cleaning Rental Units:	\$25.00
Late fee:	\$20.00
<i>(Applied to payments received after 5:00pm on 17th of any month)</i>	
Reconnection fee:.....	\$50.00
Bulk Meter Service.....	\$25.00 plus water rates
Charges for illegal cut-on of water:.....	<i>A \$50.00 fee will be assessed to customers who illegally cut on their water.</i>

Sewer Rates:.....(deposit and rates set by Harnett Regional Water)

NEW SERVICE DEPOSITS:

*All Water/Sewer Deposits are based upon your credit. Valid ID & SS # are required.
Water, Sewer and Connection Fee must be paid in full before water is turned on.
New accounts or delinquent accounts must be paid in full by 3:00 pm in order for water service to be cut back on.*

PARKS & RECREATION FEES

PARK RENTAL:

Picnic Shelter.....	\$50 deposit
Ball Fields.....	\$20.00/hr
Ball Fields w/ Lights	additional \$20.00/hr
Ball Fields and Concession	\$200/day

RECREATION PROGRAMS:

Youth Participants:	
Residence Fee.....	\$0.00
Non-Resident Fee.....	\$35.00
Adult League Softball.....	\$550.00/team

MCKINLEY POINT RENTAL:

Farm Vendor	\$100/year
Private Rental.....	\$100/day
Non-Profit Rental (includes 2 weeks of sign advertising)	\$50/day

ALCOHOL PRIVILEGE LICENSE

Beer "On-premise".....	\$15.00
Beer "Off-premise".....	\$5.00
Wine "On-premise".....	\$15.00
Wine "Off-premise".....	\$10.00

MISCELLANEOUS RATES & FEES

Copying.....	\$0.25/ Page
Driveway Piping.....	Cost of Materials
Lot Mowing.....	(one hour minimum)\$100 per/hr.
Cemetery Plots.....	\$500.00
Burial Permits.....	\$50.00
Returned Check Fee.....	\$25.00
<i>(After 2nd return check, no personal checks will be accepted)</i>	
Notary Public Fees.....	\$5.00 per document
Police Reports.....	\$5.00 each
Police Fingerprint Cards.....	In Town, No Charge \$5.00 Out of Town
Golf Cart Registration	\$40.00
Golf Cart Re-Inspection.....	\$25.00
Online Payment Convenience Fee.....	3% of total bill

SOLID WASTE FEES

Residential & Business (In Town)	Garbage Weekly.....	\$11.00
	Recycle Bi-Weekly.....	\$5.00
	Bulk & Brush Bi-Weekly.....	\$5.00
		(\$21.00 Total/Month)
Residential & Business (Out of Town)	Garbage Weekly.....	\$24.00 Month
	Recycle Bi-Weekly.....	\$8.00 Month

PLANNING / ZONING

Zoning Application Permits:

Residential:

Detached Dwelling.....	\$50.00
Attached Dwelling.....	\$100.00
Fence Permit.....	\$0.00

Non-Residential/Commercial:

Structure..... \$200.00 + zoning site plan review fee

Building Permit Fees.....Set by Harnett County

Planning Fees (Board Approval Required):

Special Use Permit Application.....	\$500.00
Variance Request.....	\$400.00
Re-Zoning Application.....	\$400.00
Ordinance Text Amendment.....	\$400.00
Road Renaming Petition (Buying New Signs & E911 Addressing).....	\$400.00

Planning Service Fees:

Exempt or Recombination Subdivision Review.....	\$25.00
Minor Subdivision Filing Fee:	\$250.00 + \$20.00/lot
Major Subdivision Preliminary Plat.....	\$500.00 + \$20.00/lot
Construction Drawings Review Fee.....	\$500.00
Storm Drainage/Erosion Control Fee.....	\$500.00
Major Subdivision Final Plat.....	\$350.00

Zoning Site Plan Review:

Site Plan Review.....	\$300 + \$25.00/acre
Sketch Plat Review.....	\$200.00

Sign Permits:

Business Sign Permit.....	\$50.00
Temporary (Limited to 30 days/year).....	\$35.00

MANAGEMENT REIMBURSABLES

Mileage Reimbursements.....\$0.625 per mile