

**TOWN OF COATS
Board of Commissioners
Thursday, November 13, 2025**

The Town of Coats Board of Commissioners met in regular session on Thursday, November 13, 2025, at 7:00 p.m. in the Board of Commissioners' Meeting Room at Coats Town Hall.

Members Present:

Mayor Chris Coats
Mayor Pro Tem Marc Powell
Commissioner Kelvin Gilbert
Commissioner Shirley Allen
Commissioner Monique Warren-Clegg
Commissioner Jerry Beasley

Staff Present:

Barbara Hollerand, Town Manager
Connie Lassiter, Finance Director/Town Clerk
Ken Storicks, Police Chief
Wesley Blount, Public Works Director
Sarah Goldsmith, Parks & Recreation Director

Others Present:

Alton Bain, Town Attorney

CALL TO ORDER

A quorum being present, Mayor Chris Coats called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Chris Coats delivered the invocation and led those in attendance in the Pledge of Allegiance.

APPROVAL OF AGENDA

RESOLVED, to approve the agenda.

MOTION BY: Commissioner Kelvin Gilbert

SECOND BY: Mayor Pro Tem Marc Powell

APPROVED: Unanimously Approved

CONSENT AGENDA

1. Approval of Minutes

- October 9, 2025 Regular Meeting
- October 30, 2025 Work Session

2. Approval of Attorney Bill for Services Rendered October 1-31, 2025

RESOLVED, to approve the consent agenda.

MOTION BY: Commissioner Shirley Allen

SECOND BY: Commissioner Monique Warren-Clegg

APPROVED: Unanimously Approved

PRESENTATIONS

1. Police Chief Ken Storicks introduced newly sworn Coats Police Officers Sarah Martin and Mathew Levocz.
2. Mayor Chris Coats presented plaque in recognition of Heart for Coats recipients Amily Sommers and Lauren Turner for their refresh of the downtown Little Free Library which included paintings of native and endangered North Carolina animals.

PUBLIC COMMENTS

Lila Lanier, 144 N McLean Street, wanted an explanation regarding the Right-of-Way policy.

Gale Spears, 120 Gale Spears Drive, asked that the Right-of-Way policy be reviewed.

Joyce Johnson Toy, 252 E Lemon Street, congratulated Mayor Chris Coats, Commissioner Monique Warren-Clegg, and Commissioner Shirley Allen on being re-elected.

NEW BUSINESS

1. Request Approval of Quote for Emergency Repair of Storm Drains from Water Worx Services for \$22,960

Ms. Hollerand explained that Public Works got an additional quote from Country Construction Corporation located in Benson for \$25,000, and staff was recommending approval of the quote from Water Worx Services for \$22,960.

Mayor Chris Coats asked how long it would take for the work to be completed, and Public Works Director Wes Blount said it would have been done by the end of the year, but he would have to check again since it had been pushed back.

RESOLVED, to approve the budget amendment for Water Worx.

MOTION BY: Mayor Pro Tem Marc Powell

SECOND BY: Commissioner Kelvin Gilbert

APPROVED: Unanimously Approved

RESOLVED, to use Water Worx for the work that needs to be done.

MOTION BY: Commissioner Shirley Allen

SECOND BY: Commissioner Monique Warren-Clegg

APPROVED: Unanimously Approved

2. Request Approval for Purchase of Pre-manufactured Shelter/Bandshell from ICON Shelter Services for \$119,809.09 (Downtown Square Project)

Ms. Hollerand explained that knowing the deadline for the project would be June 30th 2026, staff was trying to work ahead and go ahead and get a PO for this item.

Commissioner Powell said he had done some research and with the work that will be done, the price was a deal.

RESOLVED, to approve the purchase of the ICON Shelter Systems from Bandshell in the amount of \$119,809.09.

MOTION BY: Commissioner Kelvin Gilbert

SECOND BY: Commissioner Shirley Allen

APPROVED: Unanimously Approved

3. Request Approval for Purchase of Engineering Services and Anchors for Shade Sails from USAShade for \$5,258.16. (Downtown Square Project)

Ms. Hollerand explained that although bids were still unknown, she wanted to ensure that even if it wasn't able to be done immediately that Shade Sails were a part of the design and recommended adding the anchors now to allow for the future addition.

RESOLVED, to approve the request for Purchase of Engineering Services and Anchors for Shade Sails for the Downtown Square Project.

MOTION BY: Mayor Pro Tem Marc Powell

SECOND BY: Commissioner Shirley Allen

APPROVED: Unanimously Approved

MANAGER UPDATE

Ms. Hollerand gave the following updates:

- Notes from Workshop would be distributed to Commissioners
- CPN Institute would be back the next day, November 14
- Bids for Downtown Project – due on November 20th but wanted to push that date back to allow additional contractors an opportunity to bid
- Leaf truck is likely not repairable, will be presenting an option for replacement
- Asked if a closed session could be scheduled for December meeting to consult with Town Attorney

COMMISSIONERS COMMENTS

Commissioner Gilbert asked if the plan for leaf pickup was to do the best possible with the current equipment on hand, or if it would be possible to rent something for this season. Mr. Blount responded he would check with other local municipalities.

Mayor Coats asked if the boom truck was an option, and Mr. Blount explained that leaves had been being picked up with the boom truck as Public Works came across them, but it was a lot slower that way due to leaves blowing everywhere when being picked up.

Commissioner Gilbert asked for clarification regarding the Right-of-Way policy. Ms. Hollerand explained that the Town Attorney had found a sort of “gray area” which is why the policy was created.

Commissioner Gilbert asked how frequently grass had been cut since the policy was created, and Mr. Blount responded every three weeks, and that if it needed to be cut again before the end of the year it would be.

ADJOURNMENT

Mayor Chris Coats called for a motion to adjourn.

RESOLVED, to adjourn the meeting.

MOTION BY: Mayor Pro Tem Marc Powell

SECOND BY: Commissioner Shirley Allen

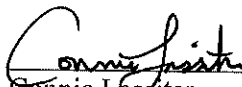
APPROVED: Unanimously Approved

Meeting adjourned at 7:45 p.m.


The attached documents of reference are incorporated herewith and are hereby made a part of these minutes.

Minutes prepared by Deputy Clerk Mikayla Johnson.

ATTEST:



Connie Lassiter
Finance Director/Town Clerk



Chris Coats
Mayor